

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

October 3, 2006  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Ryan called the meeting to order at 7:02 p.m.  
Members present:  
    Barbara Ryan, President  
    Allen Carlisle, Vice President  
    Dan Bartholomew, Clerk  
    Dianne El-Hajj, Member  
    Dustin Burns, Member  
Administration present:  
    Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
    Bill Clark, Assistant Superintendent, Business Services  
    Emily Andrade, Assistant Superintendent, Educational Services  
    John Tofflemire, Assistant Superintendent, Human Resources  
    Linda Vail, Executive Assistant and Recording Secretary
2. President Ryan invited Taylor McColl, a third grade student from Hill Creek and daughter of Principal Lisa McColl, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.

<b><i>Motion: Burns</i></b>	<b><i>Second: Carlisle</i></b>	<b><i>Vote: 5-0</i></b>
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**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - 1.1. Requests for Use of Facilities
  - 1.2. Developer Fees Collection Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events
2. Spotlight on Learning – Student Registration Team: Acknowledging Kathy McKinnon, Patty Ortiz, Kathleen Emery, Cheri Siebler, and Robyn Wright  
Emily Andrade, Assistant Superintendent of Educational Services introduced the 2006 Student Registration Team: Kathy McKinnon, Administrative Secretary; Patty Ortiz, Department Secretary II; Kathleen Emery, Clerk Typist II, and Cheri Siebler and Robyn Wright, Data Specialists. Mrs. Andrade shared how the student registration process moved four years ago from the school sites to a centralized process at Educational Services. The centralized process brings more efficiency and accuracy and provides a single point of contact for student placement. The registration team was recognized for their planning and implementing the 2006 registration process and the many hours they spent ensuring that students were placed and ready for school on the first day. President Ryan presented the team members with certificates of appreciation.
3. Superintendent's State of the District Address  
Dr. Johnson delivered the State of the District Address for 2006-07 and introduced the theme for the year: "Navigating the Future." The highlights of the Address were: the less than projected decline in enrollment, the strong growth in net budgetary operating revenues including restoration of more than 15 programs, the dedication and rigor of the Board and the Leadership Team, the Bond initiative to provide quality learning environments, a 20 point increase in the API measure of student achievement, and the development and implementation of seven focus areas in a Strategic Plan. The state in the Santee School District is one of change for the better, transition and learning, but most of all, continuing to reach for excellence in our future.

**C. PUBLIC COMMUNICATION**

President Ryan invited members of the audience to address the Board about any item not on the agenda.

Mr. Bill Grill, a member of the Santee community, informed the Board and the community about the proposal by the County to rebuild and expand Las Colinas Detention Facility. He believes that the issue has not been as publicly known as it should be. He provided specific information on the proposed location, size, and proximity to homes, schools, and day care facilities. He asked the Board to schedule an opportunity at a future date to add their voice to the concern of citizens on the expansion of Las Colinas. Mr. Grill is collecting signatures on a letter of concern that he will present at the public meeting on October 5, 2006.

President Ryan reported that the Board is well aware of the hearing and although they cannot take any action at this meeting, they can bring this item for discussion at a future date.

**D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.

Superintendent

- 1.1. Approval of Minutes (Pulled for separate consideration.)
- 1.2. Approval of Appointment of Members to Board Advisory Committees

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Reports
- 2.3. Acceptance of Donations
- 2.4. Adoption of Proclamation for National School Lunch Week
- 2.5. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.6. Authorization to File Operations Application of Intent to Participate in the 2006-07 Class Size Reduction (CSR) Program
- 2.7. Approval of Quarterly Financial Disclosure, SB 564

Educational Services

- 3.1. Approval of 2007 Early Admittance to Kindergarten Program
- 3.2. Approval of Request for Extended Field Trip to Junior High/Middle School Student Leaders Conference in Anaheim
- 3.3. Approval of 2006-08 Student Teaching Agreement with National University

Human Resources

- 4.1. Personnel, Regular
- 4.2. Approval of Changes to Employee Benefit Plans for Benefit Year 2007
- 4.3. Approval of Certificated Substitute Half-Day Rate Increase and Correction of Long-Term Pay Determination
- 4.4. Approval to Combine Two (2) Three (3) Hour Instructional Assistant, Special Education I Positions into One (1) Six (6) Hour Position

It was moved and seconded to approve Consent Items with the exception of Consent Item D.1.1., which was pulled for separate consideration.

**Motion: Burns**

**Second: Carlisle**

**Vote: 5-0**

Item D.1.1. Approval of Minutes (Pulled by Member Bartholomew for separate consideration.) Member Bartholomew reported that the minutes should reflect in Item G.1.3., second paragraph, that the items listed from Page 18 were marked as "often." The minutes will be corrected to reflect the change. Member Bartholomew moved to approve the minutes with the amendment.

**Motion: Bartholomew**

**Second: El-Hajj**

**Vote: 5-0**

## E. DISCUSSION AND/OR ACTION ITEMS

### Business Services

#### 3.1. Approval to Adopt the Supplemental School Counseling Program

Emily Andrade presented the request to adopt the Supplemental School Counseling Program, which would fund 1.5 FTE of Social Worker services. This program will supplement, not supplant, our existing program. With this program in place, the District will continue to support our current number of social workers. This grant would support student learning and educational opportunities by providing early planning opportunities and focus areas for students and families for secondary and higher education and vocational considerations. Member Carlisle asked if every 7<sup>th</sup> and 8<sup>th</sup> grade student would be impacted positively by this program. Mrs. Andrade said that every 7<sup>th</sup> and 8<sup>th</sup> grade student would receive a benefit.

**Motion: Burns**

**Second: Bartholomew**

**Vote: 5-0**

### Human Resources

#### 4.1. Discussion of Parent Survey Regarding the School Calendar for 2007-08

Mr. Tofflemire shared that in the past there has been quite a bit of discussion about the calendars, especially the dates of winter break. Employee input on the school calendar is received through the negotiations process. The Board shared last year that we may wish to solicit parent input through a survey for the 2007-08 calendar. Mr. Tofflemire presented a draft calendar for 2007-08 and sample questions that could be in a survey. One of the main issues was how to calendar Thanksgiving break and how to make up school days if Thanksgiving break was Monday through Friday. Other questions were about winter break dates and on which days of the week parents preferred to begin and end the school year. He asked for direction from the Board to move forward on a parent survey.

Member Carlisle asked if we coordinate our calendar with other districts. Mr. Tofflemire said that typically administration meets with Grossmont and their feeder schools for a calendar discussion, which will occur this year in November. Although the districts meet together, each district has their peculiar days for breaks. Member Carlisle asked if we take our calendar to this meeting and collaborate with other districts. Mr. Tofflemire said that the draft calendar is used to meet and collaborate with employee associations, but we also try to work around Grossmont's calendar to allow our graduating students to attend summer school.

Dr. Johnson shared that this item is returning because the Board asked administration to survey parents in the fall regarding the calendar for the next school year. Member El-Hajj said the high schools run into more constraints because of sports and other activities. Mr. Tofflemire said the last few years have provided some unique opportunities because of how the winter break holidays fell. Other districts have different breaks and it would be a good time to ask parents about their interest.

Member Burns said he sat on the Calendar Committee last year and he noticed that parents were one group where no input was received. He said since the District has not done a parent survey regarding calendar for a while, he believes it would be a good idea to see what their ideas are. Mr. Tofflemire asked if ParentLink was an acceptable way to survey parents on the calendar and shared how a survey call might be responded to. Board members said that ParentLink would be a good way to survey parents.

Member Bartholomew expressed that he has a son in Santee and a son in Grossmont schools. He asked how much of an issue it was with the mis-match in the elementary and high school calendars. President Ryan suggested adding the question to the parent survey, "How important is it to you as a parent that our calendar matches the Grossmont District calendar?" The Board supported the proposed questions. If there are other questions Board members will call Mr. Tofflemire.

## F. BOARD POLICIES AND BYLAWS

### 1. First Readings:

#### 1.1. Board Policy 4019.1, Revised, Prohibition of Sexual Harassment

This is a first reading. No action is required.

#### 1.2. Board Policy 3311, Revised, Soliciting Prices (Bids and Quotations)

This is a first reading. No action is required.

Board members will review the Policies presented for a first reading and send any questions or comments to administration prior to the next Board meeting.

**2. Second Readings:**

**2.1. Board Policy 4017.2, Revised, Resignation**

It is recommended that the Board of Education approve the revisions to Board Policy 4017.2, Resignation

**2.2. Board Policy 4033.2, Revised, District Automobiles**

It is recommended that the Board of Education approve the revisions to Board Policy 4033.2, District Automobiles

**2.3. Board Policy 4100, New, Certificated Personnel**

It is recommended that the Board of Education approve the new Board Policy 4100, Certificated Personnel

Member Burns moved to adopt the revisions and new policy presented for a second reading.

***Motion: Burns***

***Second: Carlisle***

***Vote: 5-0***

**G. BOARD COMMUNICATION**

Dr. Johnson provided the Board with some information on the Las Colinas expansion. She said the City is seeking support from the Board. Member El-Hajj asked if the City has put the District's Bond measure, Prop R, on their agenda for support. Member El-Hajj does not feel the Las Colinas expansion is in the best interest of our community.

Member Bartholomew said Mr. Grill presented some public safety interests and believes that it may present some concerns for our District. President Ryan would like to send someone to the public hearing on October 5<sup>th</sup> with the message that the School Board is examining the concern about safety of students as related to the expansion. Member Carlisle will be attending the meeting and will speak on behalf of the Board. Mr. Clark will also be attending the meeting. President Ryan shared the historical issues that presented major problems when Santee School was open.

Dr. Johnson shared that the County Office is offering workshops on Declining Enrollment. More districts are now experiencing declining enrollment. President Ryan said that as more districts experience declining enrollment, there will be an attempt to equalize, and we will get caught in the middle.

Dr. Johnson shared information received about the CSBA Back to School Conference and reported that she is ordering books from the conference for the Board members who could not attend. President Ryan said the Back to School Conference is always very good. Dr. Johnson said one of the topics was the Avian Flu and she has spoken to the County about providing information on preparing for a pandemic. There was also information about the legislation allowing the Mayor to govern the school district. President Ryan said that the legislation only impacted Los Angeles.

Bill Clark shared information on the rent and the field damage payment received from the trailer storage at Santee School. The vendor paid \$3,000 toward damages and administration will pay this amount to the City to cover the damage repairs. Mr. Clark and Ted Doughty will provide the City with their estimate of the damages.

Dr. Johnson shared an article about Prop R that was in the Union Tribune on Saturday, September 30 and that Leonel Sanchez will be going to Pepper Drive to report on their 50<sup>th</sup> anniversary. Board members shared they had read the article. President Ryan thought it was a fair and balanced article.

President Ryan shared the Board assignments to attend school staff meetings to thank them for their hard work on student achievement. Board members would like to take a small refreshment to the meetings. Linda will work with Cathy Abel to provide something.

President Ryan reported that the Governor signed SB 1488, which extends the deadline on the property sale exemption for our District.

Dr. Johnson reported that there was an article in the Union Tribune that featured Marc Robbins. It was an article on a fundraising walk that his family participated in.

Member Carlisle reported on a Lindamood Bell open house at the learning center on October 5<sup>th</sup>. He would like to send someone. He shared a flyer on their school partnerships programs and said Vista currently has a program. Member Carlisle would like administration to get more information on school partnerships with Lindamood Bell. Dr. Johnson will also ask administration to check with Cajon Valley because they also have a program. Member Carlisle asked if our staff was trained in any or all of the six programs. Raydene was not available and Dr. Johnson reported that the special education teachers have been trained but she is uncertain their level of training. Dr. Johnson will investigate and provide the information to Board members about Lindamood Bell.

Member Burns reported that Rio Seco students were at camp this week and the teachers, June Richards, Kay O'Hanlon, and Ron Latour are doing a great job.

Member Burns is unable to make Salute to Teachers. He expressed his congratulations to Marc Robbins. He believes Marc is a great teacher and in his eyes he is the "Teacher of the Year." Member Burns will be attending the reception for Randy Ward, new County Superintendent.

Member Bartholomew reported that he had the opportunity to attend his first Prop H oversight committee meeting as a new member. One of the key themes was declining enrollment. Grossmont wants to construct a new high school but with declining enrollment, there is less need to build another school.

President Ryan asked Board members for feedback on conducting the self evaluation at a Board workshop, and responded to comments she received from Member Bartholomew. She shared that the items she marked on issues regarding trust are not dealing with a specific individual, but as a whole, as the Board does its business. She believes that the self-evaluation deserves time for conversation because it is crucial to be able to act in the best interest of children. Member Burns agrees in order to have a quality product that will make a difference, it requires time. A workshop gives time for process and he supports a public workshop where the public is able to attend. Member Carlisle prefers not to have another workshop, but would rather spend time on other issues than "the Board." He believes it is important and if needed, the time should be made available in a regular meeting. Member El-Hajj disagrees with the item being a part of a regular meeting, not because of sensitive issues, but usually there is a lot of business to take care of at regular Board meetings. She does not believe that if the goal of the Board is to establish a quality self-evaluation and set goals, it would happen as part of a regular meeting. The Board would end up with a product that is not worthwhile if it is conducted in the regular meeting in a short time. Member Bartholomew expressed concerns for the self-evaluation process and shared his impression that Board members were concerned about the sensitivity of items to be discussed in a regular public meeting. President Ryan said there are sensitive issues but wherever they are talked about, it must be available for the public to be there. She believes that there are issues that do impact the Board's ability to make good decisions that impact children. She would prefer to have a venue that is not late at night or following a closed session meeting. Member Bartholomew will support a workshop knowing that the motivation is to have a serious dialogue. Member Carlisle said that time is an issue for him and he prefers not to take from his family time. Member Bartholomew agreed to have the self-evaluation discussion in a workshop with the discussion to include individual criteria and areas of growth, the source of the issues, and developing +action to improve.

Linda will schedule a date to occur after the election so Board members can devote some of their time in supporting Prop R. It was suggested to include this discussion in the budget workshop that is being planned for mid November.

#### **H. CLOSED SESSION**

President Ryan announced that there were no Closed Session items.

#### **I. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT**

The October 3, 2006 regular meeting adjourned at 8:20 p.m.

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Dan Bartholomew, Clerk

Lisbeth A. Johnson, Ed.D., Secretary